

CONFIDENTIAL

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integrated file. NAME CHECK required
prior to individual classification action **15 July 1948**

MEMORANDUM TO:

25X1

FROM : Assistant Director for Operations

SUBJECT : Admonition

1. On 1 July 1948, at 7:21 P.M., Safe #1512 containing secret material, Room 201, Briggs School Building, was found unlocked. Adequate and proper investigation places the responsibility for this security violation on you.

2. It is noted that you remember checking each drawer of the safe but do not recall spinning the dial, a requirement clearly set forth in CIA Security Regulations. The CIA Security Regulations are clear and specific. It is difficult to understand how one who makes a conscientious effort to read, understand and apply these regulations can be so negligent as it appears you have been in this case. It is also noted that this is the second security violation for which you are held responsible in the very recent past. It is, therefore, definitely indicated that you are not fully appreciative of the seriousness of security violations which involve possible exposure of highly classified material of vital concern to national security to unauthorized persons.

3. It is only because you are regarded by your immediate superiors as an exceptionally industrious, conscientious and capable employee that more severe disciplinary action is not taken in this case. You are hereby administratively admonished and warned that severe disciplinary action will be taken if you are found guilty of additional security violations.

LSI
GEORGE G. CAREY

25X1

*cc: LVS
Pres.*

Return to C/7B-1B

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